

QUOTATION
NOTICE

Name of work: RFP for Hiring of Vehicle for Site Office on Monthly Basis for NHIDCL, Site Office, Tuli, Nagaland Mahindra Bolero SUV 4 wheel drive or equivalent.

Bid Security	:	Rs.10,000/-
Cost of Bid Documents	:	Rs. 500/-
Time Period	:	Two Years

1. Sealed quotations are invited from established, experienced, and reputed agencies having adequate experience in the work mentioned above.
2. The blank BOQ with terms & conditions for the above may be obtained from the office of the undersigned from **30/10/2019 (1500 Hrs)** to **13/11/2019 (up to 1000 Hrs)**. The cost of **Bid Document will be Rs 500.00/-** (Rs. Five Hundred Only) and should be paid in the form of **Demand Draft in favour of National Highways & Infrastructure Development Corporation Limited payable at Mokokchung, Nagaland up to 13.11.2019 (up to 1000 Hrs.)**.
3. The duly filled quotation in sealed envelope shall be submitted in the office of the undersigned up to **1100 Hrs.** on **13.11.2019** and quotation will be opened on **13.11.2019 at 1500 Hrs.** by Evaluation Committee constituted for this purpose in the presence of intending bidders.

Mode of applying:

1. Offline at NHIDCL, Branch Office, Mokokchung.
2. Online at NHIDCL website: **www.nhidcl.com**.

National Highways & Infrastructure Development Corporation Limited, Branch Office
Address:

General Manager
(Projects) NHIDCL,
BO-Mokokchung,
Mollier Cottage,
Arkong Ward, Near
Public Ground
Mokokchung,
Nagaland – 798601
Email:
nhidclmkg@outlook.com

BILL OF QUANTITY

Bid Security : Rs. 10,000/-
Cost of Bid Documents : Rs. 500/-
Time Period : One Year

Name of work: RFP for Hiring of Vehicle for Site Office on Monthly Basis for NHIDCL, Site Office, Tuli, Nagaland Mahindra Bolero SUV 4 wheel drive or equivalent.

S. No	Name of Item	Unit	Qty.	Rate/Vehicle	Amount quoted by bidder	
					In Figure	In Words
1.	Providing, running & maintenance of vehicle on monthly basis for NHIDCL, Site Office, Tuli, Nagaland Mahindra Bolero SUV four-wheel drive or equivalent (Travel up to 3000 Kms. per month) as per terms and condition.	Vehicle Month	12 months			
	Total					

Note:**

1. The Total Amount quoted in words shall be the sole guiding factor for financial evaluation of Bidders.
2. Annexure 'A' for terms & condition shall be the part of bid and hence shall be duly signed by the Bidder
3. Vehicle shall be operating with/without All India Permit.
4. The rate applicable for extra Km of travel beyond 3000 Km in a month shall be paid on pro-rata basis as worked out in relation to the monthly amount quoted for particular vehicle category.

Name, Signature & Seal of Bidder

BID SECURITY

The Bidders shall furnish, as part of the quotation, Bid Security of Rs. 10,000/- in the form of Demand Draft **in favour of National Highways & Infrastructure Development Corporation Limited payable at Mokokchung, Nagaland**. Any quotation not accompanied by an acceptable Bid Security shall be rejected by the Employer as non-responsive. The Bid Security of Unsuccessful bidders will be returned within 28 days of opening of Bids. The Bid Security of the Successful Bidder shall be converted in to Performance Security upon signing of the Agreement. The Bid shall remain valid for 30 days from date of opening.

The Bid Security will be forfeited:

- A.** If the Bidder withdraws the Bid after its submission;
- B.** If the Bidder does not accept the arithmetic correction of the bid price;
- C.** In case of a Successful Bidder if the Bidder fails to sign the Agreement

The Performance Security shall be refunded one month after the successful completion of the contract. I accept the terms and conditions attached at Annexure - I.

Name, Signature & Seal of Bidder

****TERMS AND CONDITIONS****

1. The vehicle should be new buy.
2. All necessary taxes for operating the vehicles commercially should be fully paid and all necessary papers shall be provided in the vehicle as required by prevailing Motor Vehicles Act with comprehensive insurance cover for the vehicle.
3. The vehicle shall be available day and night (24 hours) as required by NHIDCL for all days regularly in a month.
4. The drivers should be having valid driving license.
5. The Agency shall bear all expenses required for keeping the vehicles in smooth running condition such as fuel, lubrication oil & other consumables, necessary service & maintenance, repairs & replacement, toll payment etc.
6. The quoted rate shall be including fooding/ lodging/ salary of the driver on monthly basis.
7. In the event of vehicle being off road for maintenance or on any account of breakdown, the Agency shall provide a substitute vehicle immediately. If the substitute vehicle is not provided penalty of Rs. 2500/-per day shall be affected in the bills of Agency.
8. The Agency should quote their rates on monthly basis. In case of excess km run in a month, it shall be paid on pro-rata basis as worked out in relation to the monthly amount quoted for particular vehicle category.
9. The Agency should ensure that sufficient fuel is always available for travel.
10. The quoted rates shall be inclusive of taxes including of all applicable GST.
11. Vehicle can be withdrawn from usage within 15 (fifteen) days of advance notice by either party i.e. Agency or NHIDCL.
12. The Agency should submit their bills in duplicate along with logbook within 1st week of every month for payment.
13. The quoted rates for hire charges of vehicles with fuel and lubricants etc should be valid for period of (01) one years from the date of acceptance and can be extended for one year in a spell of six month. No variation/revision in quoted rates on account of any increase in fuel or spares cost will be entertained.
14. The Agency should be able to supply the required vehicles within fifteen days from the date of Letter of Acceptance (LoA).
15. The supply of vehicles is initially for duration of (01) one years only from the date of issue of letter of Acceptance. Vehicles may be continued beyond the stipulated period on the rates quoted & condition herein if required by NHIDCL and agreed by the bidder.

*****End of the document*****

